

**COLD POINT MANOR COMMUNITY ASSOCIATION  
ARCHITECTURAL CHANGE REQUEST APPLICATION**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

Any change or addition to the exterior of a home or lot must have prior written approval from the Association, before any work may commence. Submission of a completed application does not guarantee approval.

**Requested Change to Property  
(PLEASE BRIEFLY DESCRIBE REQUESTED CHANGE)**

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**Please Include With This Application:**

- Plot plan showing home and location of proposed change/addition.
- Sketch of proposed change/addition
- All specifications of proposed change/addition including, nature, kind, shape, height, materials, colors, etc.
- Names and sizes of all plant material including maximum size at maturity.

<b>Acknowledgement of Adjacent Owners</b>	
<b>NAME:</b> _____	<b>NAME:</b> _____
<b>ADDRESS:</b> _____	<b>ADDRESS:</b> _____
<b>SIGNATURE:</b> _____	<b>SIGNATURE:</b> _____

The above owners indicate that they have been made aware of the proposed change/addition to the applicant's property.

**Conditions of Approval**

***By signing this form, the homeowner/applicant agrees to the following:***

- Obtain any necessary Township permits.
- Ensure compliance with all applicable codes, laws and ordinances.
- Provide contractor Certificate of Insurance, naming the Cold Point Manor Community Association as an additional insured.
- Upon request, provide additional specifications as needed, for proper review.
- Any damage to common property will be repaired, and returned to its original condition, in a timely fashion.
- Maintain work areas in a neat and safe condition.
- Indemnify and hold harmless the Cold Point Manor Community Association, its Directors, Officers, Members and Employees.
- Current and future owners are responsible for the annual maintenance cost of any new landscaping.
- Any proposed change/addition will be properly maintained at all times.
- Additional conditions may apply, upon review of the completed application.

\_\_\_\_\_  
**OWNER SIGNATURE**

\_\_\_\_\_  
**CO-OWNER SIGNATURE**

**DATE SUBMITTED:** \_\_\_\_\_

**Mail To:**

Cold Point Manor Community Association  
975 Easton Road, Suite 102  
Warrington, PA 18976  
215-343-4409 (Fax)